

Terms of Reference (ToR)

'Disability Inclusive Disaster Risks Reduction (DiDRR) Initiatives of CBM'

1. Background

In Nepal, disaster events are frequent and of varied types, a fact rendering marginalized and vulnerable groups, including persons with disabilities, continuously most at-risk. Disaster often increases the vulnerability of person with disabilities due to inaccessible environment to the information and services in a timely manner. In fact, person with disabilities are often overlooked throughout the risk reduction process and strategies such as 1. Hazard identification and monitoring, 2. Vulnerability Analysis, 3. Preparedness Plan, 4. Mitigation and 5. Advocacy, disaster management cycle and are seldom involved in disaster preparedness, recovery, or rehabilitation.

DRR aims to reduce the damage caused by natural hazards like earthquakes, floods, droughts, landslide and fires. The impact of a disaster depends not only on the magnitude of the hazard that triggers it but also on the choices, we make about our lives and our environment. DRR involves disaster management, disaster mitigation and disaster preparedness, and is an integral part of sustainable development. Now, Disability inclusive DRR contributes to increase the resiliency of people living with disability and reduces the negative impact of disasters.

Principal objective of PERIP is that communities affected by earthquake have improved access to health and rehabilitation services, livelihood opportunities and they are included in all aspects of social life with an specific objective i) Increase access to quality health and rehabilitation services to the earthquake affected communities & people; ii) Promote disability inclusive livelihood and education in the earthquake affected communities; iii) Increased accessibility and participation of persons with disability; iv) Enhance capacity of partner organizations, NGO/INGO and government agencies for DID and DiDRR with result of increased access to locally available resources through accountable and responsible stakeholders.

As part of PERIP plan, country situation analysis on disability inclusive disaster risk reduction and the dissemination held late 2017. Based on the situation analysis recommendation, planning meeting, DiDRR training and partners risk assessment reports, CBM partners developed DiDRR action plans to be implemented in 2018. So, the overall support mechanism to be developed to coordinate, facilitate and monitor the partners activities. SAPPROS Nepal and CBM agreed in principle that the person in deputation of support mechanism will develop monthly plan and execute as approved by CBM. CBM PERIP Manager will be functional in charge where SAPPROS-Nepal Manager will be the administrative supervisor.

2. Objective of the consultancy

The objectives of this consultancy services are:

- To ensure quality on structural part of intervention to be conducted by CBM partners and ensure that are made of inclusive and accessible to everyone
- To provide technical inputs on DiDRR capacity building, training, orientation sessions organized at different level
- To provide necessary assistance to partners to coordinate and influence local government on collaboration to implement disability inclusive DRR plan and practice
- To support partners to strengthen the documentation on DIDRR initiatives
- To collect quality reports submitted by partners, review and submit refined version of reports to SAPPROS-Nepal

3. Scope of work

The following is the scope of work for this consultancy:

- Preparatory works such as review of DIDRR project documents, CBM DiDRR study and partners DIDRR plans including risk assessment reports.
- Support to partners to organize the DIDRR training/capacity building events at central and field level.
- Closely observe the DIDRR initiatives (structural and non-structural) of partners and ensure that are inclusive and accessible.
- Interact and understand Disability and DRR context to support local governments and partners to ensure disability inclusion in DRR policy & plan.
- Travel to all project areas (VDCs/Wards) together with partner staffs and support to implement the plans as and when necessary
- Collect the progress reports from the partners, review and submit final ones.
- Liaise between CBM and partners to support and facilitate in implementation of DIDRR activities.

4. Methodology

The DiDRR plans is being implementing by eleven CBM partners at earthquake affected and other districts need to be reviewed and understand in order to find out how these activities are being inter-linked to the overall development and/or rehabilitation projects in promoting disability inclusion in disaster risk reduction process.

The consultant shall be working on detail work plan with clear strategy as how s/he would be achieving the target and activities. While doing this, the consultant should consider the participatory approach as primarily and be open minded to respect others opinions, feedback and inputs.

Consultant should closely work with CBM Nepal Country Office and its partners and should play supportive role to enhance and strengthen the capacity of partners to implement the DIDRR plans within the agreed timeframe.

CBM-Nepal Country Office and its partner works with persons with disabilities and government line agencies closely. So, the consultant put high efforts in including these groups as an important external stakeholder.

5. Deliverables

The consultant should give following deliverables:

- Provide handholding support to partners while implementing the DIDRR plans
- Conduct the field visits, interaction with stakeholders and ensure that DIDRR activities implemented as per the plan
- Prepare narrative and event progress reports (reflecting the planned outputs) including post-learning and challenges
- Document the case stories, good practices on DIDRR

6. Expertise

The consulting person should have in-depth knowledge in following areas:

- Knowledge of disability inclusion and development
- Concept of DRR mainstreaming and development
- Understand DRR plan and policy of Government of Nepal
- General knowledge on accessibility and universal design
- Minimum 2 years of working experience preferably in Disaster Risk Reduction, Disability inclusion, persons with disabilities and DPOs
- Bachelor's in social development or disaster management

7. Focal Person

CBM Programme Officer- will be the focal person in CBM

SAPPROS Focal person - will be the focal person in SAPPROS Nepal

8. Timeline

The timeline of this consultancy is of maximum four months. The consultant shall need to accomplish all the tasks assigned under this ToR before October 15, 2018.

9. Reporting and Accountability

The consultant shall report to Focal person - SAPPROS-Nepal

10. Consultancy Fees

As per the SAPPROS-Nepal policies and negotiation

11. Condition of Service

SAPPROS-Nepal reserves right to withhold all or a portion of payment if performance is unsatisfactory, if work/outputs is incomplete, not delivered or for failure to meet deadlines.

12. Confidentiality and Copyright

The consultant agrees to keep the information s/he receives as part of this consultancy from SAPPROS-Nepal and CBM-International or other stakeholders. The copyright of the final document will be with SAPPROS-Nepal and CBM-International and the consultant can use it for his/her personal work with prior consent from SAPPROS-Nepal and CBM-International.

13. To Apply:

Qualified and interested candidates are requested to apply with updated CV (indicating the expected salary) & scanned Pass Port size photograph at vacancy.ngo@hotmail.com within 7 days of its announcement. Only shortlisted candidates will be contacted for an interview. Persons with disabilities are highly

encouraged to apply for this opportunity. The organization holds all rights to short listing to an appointment without assigning any reason whatsoever.